• FEDERAL PUBLIC DEFENDER FOR THE WESTERN DISTRICT OF WASHINGTON
  http://waw.fd.org/
• Internship Application Deadline: Monday November 23, 2015

Overview:
The Federal Public Defender for the Western District of Washington was established in the spring of 1975 for the purpose of ensuring the Sixth Amendment right to effective assistance of counsel and equal access to justice in federal court. Fully staffed offices in Seattle and Tacoma provide wide ranging representation for financially qualified individuals whenever a liberty interest is threatened. The office also provides support and training for lawyers who accept appointments to represent people pursuant to the Criminal Justice Act (CJA).

What will you do in this internship?
The time commitment for interns is 10-12 hours/week during regular FPD office hours in our downtown Seattle location during winter and spring quarters 2016.

Interns may support attorneys, investigators, and paralegals in defending individual cases. This may include surveying and summarizing records, compiling sociological research, assisting with social media investigation, and contributing to case strategy. They are also likely to work with administrators in budget management and policy decisions. The intern will compile case and financial data and use this data to identify trends and patterns, to predict impacts of possible policy changes, and to inform budget decisions. Finally, interns support the defense team in creating effective trial presentation materials, and will train FPD staff as well as CJA Panel staff in tools or methods for creating these materials. This will involve using and training others in the use of federal courtroom technology and various visual presentation software programs. Additionally, the intern will assist in enhancing and further developing the FPD website.

What skills and knowledge are required?
All interns should have a commitment to equal access to justice as well as to personal and professional integrity.

Interns should have strong research and writing skills, familiarity with social media, and the ability to analyze and explain information. The intern should be able to work both independently and collaboratively. Basic statistics background (regression analysis, etc.) and an interest in policy analysis is helpful. Understanding of and ability to explain the meaning of statistical calculations and models are important.

Strong technological skills, particularly in web design, video or audio editing, and visual presentation software (Adobe suite, etc.) would also be welcome skills.
Important things to know:
- This is a two-quarter commitment for winter and spring quarters 2016. Students who are offered an internship position must also take SOC 404 in winter quarter (WED 1:30-3:20pm) and have the option to sign up for 2-5 independent study credits (SOC 399) in spring quarter. (see “Getting into the Class” below)
- Due to the intensive nature of training and work we can only admit two (2) students; a short application is required (see “Application”, page 3.)
- The internships are unpaid
- Interns must be U.S. citizens or legal residents.
- All interns will be fingerprinted by the U.S. District Court before beginning work with the Federal Public Defender. While FPD staff will assist with this process, the background check will still take at least two weeks.
- Due to the sensitivity of the work, high levels of professionalism and responsibility are required.
- All case information is strictly confidential.
- The internship location is downtown Seattle

Schedule:
- Students who apply and are accepted into the first round will need to participate in a follow-up interview at the FPD. Interview times will be set up with students via email.
- If selected, interns must make an appointment with FPD staff to have their fingerprints taken at the U.S. District Court at least two weeks prior to beginning the internship.
- In winter quarter, students also take a 2-hour graded seminar each week (SOC 404); students who wish to receive credit in spring quarter will have the option of signing up for between 2 and 5 credits of SOC 399. Sociology Advising will facilitate faculty sponsorship.
- Interns should be available to work in the office 10-12 hours per week. FPD office hours are 8am to 5pm Monday through Thursday.
- FPD weekly staff meetings are on Tuesdays at noon. Interns are welcome to attend; past interns have found these meetings to be very helpful.

Getting into the class:
- As part of SOC 404, you will be spending 2 hours each week on critical reflection about practical and theoretical issues of work and organizations.
- Students will be registered for SOC 404 at the time they are selected for the internship.

See "Application" on next page
Application for Sociology Department Internships: FPD

1. **Applications are due Monday, November 23, 2016.** In addition to completing this cover page, please include a personal statement (see below), a copy of your resume and an unofficial copy of your UW transcript. Please email your application materials to Susanna Hansson at susanna@uw.edu by 11:59pm or bring a hard copy by 4:00pm to the Sociology Advising office, Savery Hall 203.

2. Students selected in the first round will be asked participate in a follow-up interview.

3. If you are accepted, we will register you for SOC 404.

4. Questions, please email susanna@uw.edu or call 206-543-5396

**PLEASE TYPE (PREFERRED) OR PRINT CLEARLY BELOW**

**STUDENT INFORMATION**

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Internship for which you are applying? 

**STATEMENT OF PURPOSE**

In 1-2 double-spaced pages describe your interests and qualifications and how they make you a good fit for this internship, as well as how the internship together with the practicum course will help further your intellectual and career goals. In your statement, please mention any skills, experience or knowledge you already have with respect to the specific requirements sought by this position. Be sure and mention if you have proficiency in any languages other than English.

Please also confirm in your statement that you can commit to interning for two consecutive quarters and that you are able to meet the specific shift requirements and/or trainings that the internship requires.

NOTE: If you are applying for more than one internship position, please complete a separate application and statement for each position.